## **Acing the Interview**

## 60 – 90 minute interactive presentation

Land that job. Learn job interview technique and etiquette skills designed to make you stand out from other candidates. The job interview is more than putting on a suit and showing up with your resume. Learn skills that will help you land a great position.



Choose from topics below and create the perfect presentation.

- > Etiquette, what is it?
- > Common interview questions
- Introductions
- Cover letters
- Body language
- > The art of conversation
- > Follow up letters
- > Fashion for business professionals
- > Your body
- Listening skills
- When to talk benefits and salary
- Your resume
- The mock interview

## **The Etiquette Professionals**

P.O. Box 6422 Fargo, ND 58109 Telephone (701) 371-1413

Web Address: <a href="www.EtiquetteProfessionals.com">www.EtiquetteProfessionals.com</a>
E-mail Address: <a href="mailto:christine@EtiquetteProfessionals.com">christine@EtiquetteProfessionals.com</a>